

BOARD OF COUNTY COMMISSIONER'S

MINUTES

NOVEMBER 12, 2013

Linda Atkins led in prayer and Dave Spaulding led in the Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 12th day of November 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson; Assistant District Attorney Heather Darby; Melinda Duke, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Robert F. Creson, Jessica Willis, Andy Rieger, Christine Cartmell, Shelley Raney, Thad Balkman, Dave Spaulding and Linda Atkins.

After the reading of the minutes of the regular meeting of November 8, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rod Cleveland.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

A. Bid Opening:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, due to so many line items, the bids for **BID# - HWY-1636** - Four Month (4) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners, be accepted and that the awarding and/or rejecting of the bids be **tabled** until a later date. The bid term will be from December 7, 2013 through March 6, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY						
County Bid #HWY-1636 Road Oils, Emulsions & Sealants						
Bid term is from December 7, 2013 thru March 6, 2014						
List of Individual Bidders						
	Paving Materials Inc.	Asphalt & Fuel Supply, LLC	Vance Brothers	Ergon Asphalt & Emulsions, Inc.		
BID: #HWY-1636	1	2	3	4		
DEPT: Commissioner's						
DATE OPENED: 11-12-13					AWARDED:	
					Tabled 11-12-13	
Non-Encumbered Contract						
for Road Oils, Emulsions						
and Sealants for the						
County Commissioners						
The bid term will be from						
December 7, 2013.						
March 6, 2014						
Contact Person:						
Title:						
Address:						
Telephone Number:						
Fax Number:						
Cell Number:						
NON-COLLISION AFFIDAVIT:						

- After examining the bids that were opened by Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, to **award** the low bid of **JPL Construction** in the amount of \$7,522.00 for **BID# - COM2-1638** – Purchase and Installation of Electrical in the new 40x50x14 ft. Building at the District #2 Warehouse.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY										
	JPL Construction	Deep Lake Construction, LLC								
BID: #COM2-1638										
DEPT: District #2 Commissioner										
DATE OPENED: 11-12-13	1	2	Awarded To:							
			JPL Construction LLC							
			on 11-12-13							
List of Individual Items										
Purchase and installation for										
Electrical in the new 40x50 ft.										
Building at the District #2 Warehouse.										
Was an on-site inspection made?Yes/No	YES	YES								
BID PRICE:	\$7,522.00	\$10,996.00								
Approximate Starting Date:	ASAP	12/2/2013								
Approximate Ending Date:	1 week	12/13/2013								
Exceptions:		This bid does not include exhaust fans.								
Contact:	Jim Lawrence	Danny Guinn								
Title:	Manager	President								
Address:	3901 Frontier Circle Norman, OK 73026	PO Box 7132 Moore, OK 73153								
Phone:	405-520-1652	405-659-4773								
Fax:	405-310-2298	405-794-7166								
NON-COLLUSION AFFIDAVIT:	YES	YES								

3. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to accept the bids for BID# - COM2-1639 – The installation of Foam Insulation for the 70x100x20 ft. and 40x50x14 Buildings at the District #2 Warehouse and that the awarding and/or rejecting of the bids be **tabled** until a later date.
 The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes;
 Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Agile Insulation Services, LLC	Oklahoma Roofing & Sheet Metal, Inc.	Apex Industries, Inc. dba True Fireproofing Company	Oklahoma Foam	Preferred Roofing Foam & Coating, Inc.	
BID: #COM2-1639						
DEPT: Commissioners						
DATE OPENED: 11-12-13						
	1	2	3	4	5	
List of Individual Items						Awarded To:
The installation of Foam Insulation for the 70x100x20 ft and 40x50x14 ft new buildings at District #2.						Tabled on 11-12-13
Approx. Starting Date:	TBD by District #2	1 week from Notice to Proceed	whenever needed	11-25-13	10-22-13	
Approx. Ending Date:	_____	(10) working days from NTP	2 weeks after start date	12-4-13	12/30/13 - Depending when buildings are ready for foam.	
BID TOTAL:	\$58,865.00	\$53,730.00	\$42,796.00	\$39,534.00	\$39,718.40	
			Bldg. 1 - \$31,043.00		Lg Bldg 14,360 sf @ 2.14/sf = \$30,730.40	
			Bldg. 2 - \$11,753.00		Sm Bldg 4,200 sf @ 2.14/sf = \$8,988.00	
Exceptions:	Agile Insulation uses Bayer Material Science Bayseal CC 2 pound foam - equivalent to BASF	_____	_____	_____	_____	
Contact Person:	Chad Matthews	Jessica Willis	Addison Emory III	Casey Kearns	Bill Feland	
Title:	Operations Mgr	_____	Estimator	Managing Partner	President	
Address:	319 S Scott Street Oklahoma City, OK 73115	1708 S Lowery Avenue Oklahoma City, OK 73129	PO Box 1029 Jenks, OK 74037	1537 W Main Oklahoma City, OK 73106	7127 NW 39th Expressway Bethany, OK 73008	
Telephone Number:	405-397-0233	405-670-1429	918-298-4080 x309	405-604-3435	405-792-2222	
Fax Number:	866-249-7171	405-670-6053	918-298-4083	_____	405-792-2224	
Mobile:			918-720-1987			
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	YES	YES	

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **award BID# - SHE-1634** – One-Year Non-Encumbered Contract for **Inmate Clothing** to **Robinson Textiles** as per bid summary and to **award**, as per bid summary, the bid of I.C.S. GCP-ICS Jail Supplies, Inc., for the **Sandals** for Cleveland County Detention Center. The bid term will be from November 7, 2013 through November 6, 2014.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to **award BID# - COM-1635** – Non-Encumbered Contract for the Rental, Setup, and Maintaining of Road Signs for work zones in Cleveland County to the single bid of Advance Workzone Services as follows: Type 2 Signs – Bid Price Per Sign, \$.50/\$3.50 per week; Type 3 Signs – Bid Price Per Sign, \$2.00/\$14.00 per week; Daily Maintenance Rate: \$50.00; Weekly Maintenance Rate: \$185.00. The bid term will be from November 20, 2013 through May 4, 2014.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

C. Items of Business:

1. Chairman Rusty Sullivan stated that Bob Wade, City Manager of Noble, is unable to attend the Commissioner’s meeting today because of the funeral service for Marvin Hill, a member of the Noble City Council. Discussion was had by the Board regarding Mr. Wade’s service and contributions which were the results of him receiving the **Gerald D. Wilkins Award**.
2. The Board of Cleveland County Commissioners, **in Recognition of 2013 Veterans Day**, presented a **Resolution** to honor Robert F. Creson for his outstanding contributions. Rod Cleveland said that the Resolution declares November 12, 2013 as Robert F. Creson Day for all Korean War veterans in Cleveland County and went on to describe his act of valor by going forward and destroying a machine gun nest with hand grenades in which he was awarded a Bronze Star for bravery in infantry combat.
3. Following discussion that the **committee** consists of five members instead of three as originally proposed, Rod Cleveland moved, seconded by Rusty Sullivan, to **approve** the **Resolution** to establish a Cleveland County Wellness Program and the naming of a Committee which shall consist of Human Resource Director Shelley Raney; Safety Director George Mauldin; Jacob McHughes, county employee; Commissioner Rod Cleveland and an employee of the Sheriff’s Department.
The vote was: Rod Cleveland, yes; Darry Stacy, yes; Rusty Sullivan, yes.
Motion carried.
4. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Notice** of the Board of County Commissioners 2014 regular scheduled meetings.
The vote was: Darry Stacy, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.
5. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of the following equipment and furniture from the Judge’s/Court Clerk’s Office to be declared surplus and junked or traded. The State Computer equipment to be declared surplus and traded:

J200-20	Telephone	(junked)
J211-1	Voice Writer 210 SN/2523837	(junked)

J211-2	Voice Writer 210 SN/2521597	(junked)
J218-2	Copier SN/NNT12242	(traded)
J218-3	Copier SN/NNT12241	(traded)
J218-4	Copier SN/NQJ23642	(traded)
J218-13	Copier SN/MPL26089	(traded)
JL205-1	Photographic Copying Machine	(junked)
JL211-5	Audograph Microphone	(junked)
JL218-89	Computer	(traded)
JL218-91	Computer SN/224cp64ug402	(traded)
JL218-93	Monitor	(traded)
JL218-94	Monitor	(traded)
JL218-95	Monitor	(traded)
JL218-96	Monitor	(traded)
JL218-97	Monitor	(traded)
JL218-105	Computer SN/9024DZH2K600	(traded)
JL218-107	Monitor SN/150CL43ZF455	(traded)
JL218-240	Lap Top Computer	(traded)
JCP-255	WASP Barcode Scanner SN/21336	(traded)
JCP-256	WASP Barcode Scanner SN/15773	(traded)
JCP-262	WASP Barcode Scanner SN/21122	(traded)
JCP-263	WASP Barcode Scanner SN/21405	(traded)
JCP-265	WASP Barcode Scanner SN/21343	(traded)
JCP-268	WASP Barcode Scanner SN/21340	(traded)
JCP-269	WASP Barcode Scanner SN/21399	(traded)
JCP-271	WASP Barcode Scanner SN/21050	(traded)
JCP-278	WASP Barcode Scanner SN/19657	(traded)
JCP-285	Computer SN/USW40803WC	(traded)
JCP-286	Computer SN/USW40803Y7	(traded)
JCP-293	Computer SN/CNDX612409	(traded)
JCP-301	Computer SN/2ub513040m	(traded)
JCP-318	Printer SN/AE5102580DO	(traded)
JCP-327	Computer SN/2UA6170L6M	(traded)
JCP-333	Monitor SN/CNC610LHM	(traded)
JCP-339	4350 Printer SN/CNGXD73226	(traded)
JCP610-65	Computer SN/A413HGN53178	(traded)
JCP610-75	Monitor SN/S630BC05AF275	(traded)
JCP610-76	Monitor SN/S630BC065AH191	(traded)
JCP610-77	Monitor SN/630BC05AH197	(traded)
JCP610-79	Monitor SN/630BC05AH281	(traded)
JCP610-155	Computer	(traded)

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

6. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Possible Rescission** of the Inter-local Agreement executed July 5, 1988 between the Cleveland County Board of County Commissioners and Rural Roadway District C-3.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

7. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Addendum #1** to the Cleveland County Drug and Alcohol Policy.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

8. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** determining maximum Monthly Highway Expenditures:

T1A	\$ 842,782.10
T1C	\$ 2,986.68
T2A	\$4,381,024.34
T2B	\$ 14,924.26
<u>T3</u>	<u>\$1,430,517.44</u>
Total:	\$6,672,234.82

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

9. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #1:

14-2648 T2A	Edward’s Canvas	\$ 1,800.00
14-2653 T2A	Inland Truck Parts Co.	\$ 1,500.00
14-2655 T2A	KSM Exchange	\$ 2,000.00
14-2656 T2A	Weldon Parts	\$ 1,500.00
14-2657 T2A	Southwest Trailers & Equip	\$ 1,500.00
14-2658 T2A	Lampton Welding Supply	\$ 1,500.00
14-2659 T2A	Steelco Inc.	\$ 1,500.00
14-2660 T2A	Whitton Supply Co.	\$ 1,000.00
14-2670 T2A	Dept. of Central Serv.	\$ 2,500.00

District #2:

14-2662 T2A	Cintas Corporation	\$ 1,500.00
14-2663 T2A	MHC Kenworth-OKC	\$ 2,000.00
14-2664 T2A	Turbo Diesel of Oklahoma	\$ 1,500.00
14-2665 T2A	Bruckner’s Truck Sales	\$ 1,500.00
14-2666 T2A	Horizon Hydraulics, Inc.	\$ 1,000.00
14-2667 T2A	C & P Auto Electric	\$ 1,000.00
14-2668 T2A	Copelin’s Office Center	\$ 1,000.00
14-2669 T2A	O’Reilly Automotive	\$ 1,500.00

District #3:

14-2588 T2A	P&K Equipment	\$ 750.00
14-2593 T2A	Noble Hardware	\$ 750.00

County Clerk:

14-2644	CFFP2	Dimensional Concepts	\$	4,800.00
14-2645	CFFP2	Sooner Copy Machines	\$	6,400.00

Health Dept:

14-2575	MD2	Const. Building Specialties	\$	700.00
14-2654	MD1C	Liliana Velasco	\$	100.00
14-2661	MD1C	Tara Essinger	\$	1,200.00

Sheriff’s Dept:

14-2651	CCJC2	Forest Lumber Co.	\$	500.00
14-2711	CFBC2	Aramark Correctional Serv.	\$	25,000.00
14-2712	CCJC2	Aramark Correctional Serv.	\$	48,000.00
14-2713	CCJC2	Hagar Restaurant Serv.	\$	1,000.00
14-2714	B2A	Palace Auto Supply	\$	500.00
14-2715	CCJC2	Elite Equipment Co.	\$	300.00
14-2716	B2A	Copelin’s Office Center	\$	1,000.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

10. Rod Cleveland moved, seconded by Darry Stacy, to **approve the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:**

FY 13/14

General:

14-1078-CCJC2 14-2337-CCJC2

Highway:

14-0137-T2A 14-0159-T2A 14-0166-T2A 14-0171-T2A
14-0179-T2A 14-2271-T2A

Health:

14-0382-MD2

Fair Board:

14-0108-FF2

Sheriff Revolving:

14-1977-CFBRE1A 14-1978-CFBRE1A 14-1979-CFBRE1A

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

11. Darry Stacy moved, seconded by Rod Cleveland, to **approve for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

FY 13/14

a.	General Fund	\$	765,115.63
b.	Highway Fund	\$	123,927.28
c.	Health Fund	\$	25,504.43

d.	Sheriff Service Fee Fund	\$	10,562.67
e.	Sheriff Commissary Fund	\$	4,059.80
f.	Sheriff Revolving Fund	\$	80,944.30
g.	Treasurer Certification Fee Fund	\$	316.34
h.	Treasurer Tax Cash Fund	\$	731,098.18
i.	County Clerk Preservation Fund	\$	26,195.11
j.	Fair Board Fund	\$	6,811.45

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

D. There was no **new business** to come before the Board.

E. Commissioner’s Discussions regarding County Business:

Commissioner District #1 Rod Cleveland said that they are putting down the last bit of asphalt on the 149th Street Project. All that is left to do is the striping and the suspension of the shoulders.

Commissioner District #3 Rusty Sullivan said they are harvesting sand for storage to be used on snow days. He said that a hard winter is being predicted.

Commissioner District #2 Darry Stacy welcomed Judge Thad Balkman who was in the audience.

F. Dave Spaulding made a **public comment** regarding the 149th Street Project by expressing his appreciation for having a nice paved road to drive on and added that his vehicles do not have to be washed as often now.

G. There being no further business to come before the Board, Rod Cleveland moved that the meeting be adjourned at 1:40 pm. The motion was seconded by Darry Stacy.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

(Clerk’s Note: The agenda was posted on November 3rd, 2013 at 10:18 am.)